ENVIRONMENT (INDIA INSTITUTION OF WATER & ENVIRONMENT (INDIA)

Minutes of 15th Council Meeting

At

Executive Office of the Institution, Nehru Nagar GHAZIABAD

On14th October (Sunday), 2018

The 15th Council meeting of the "Institution of Water & Environment (India)" was held on 14th October, 2018 in Executive Office of IWE, Nehru Nagar, Ghaziabad, to discuss the Agenda circulated to the Council Members through Email & in hard copy. Following Council members were present:

S. No.	Name of the Council Member	
1	Er. C.K.Tyagi	(V.P.2)
2	Er. Ravi Rastogi	(SDG)
3	Er. Ravi Kant Garg	(DG-F)
4	Er. A.K. Rai	(DG-C)
5	Er. Vijendra Vikrmaditya	
6	Er. V. P. Singh	
7	Er. D. Prasad	
8	Er. R. K. Agrawal	

Presence of all the above Council members is given in **Annexure-1**.

SDG welcomed all the members to spare their time for the meeting on Sunday. As the President could not attend the meeting due to some pressing emergency at home, with the consent of all members, the Vice President-2 was requested to chair the meeting which he kindly accepted and chaired the 15th Council meeting. The SDG informed that notice along with Agenda note was forwarded to all the Council members including all the office bearers by e-mail.

At the outset, the Vice President on Chair welcomed the Council Members for coming and attending this meeting to discuss and take decisions on important issues as provided in the Agenda note. Since the quorum of the council members was less than 8, the meeting was adjourned for half an hour. The members reassembled after half an hour and the quorum became 8 including the office beaters. The chairperson requested SDG to start agenda wise discussions to take the views of the Council members.

AGENDA ITEM NO 15.01:

Confirmation of Minutes of the 14th Council Meeting

The 14th Council meeting of the Institution was held on 14th July,2018 in the Executive Office itself. The minutes of the meeting were forwarded to all the Council members by mail for their suggestions or comments. No comments, however, has so far been received from any member. Therefore, "Minutes of the 14th Council meeting" as annexed with the Agenda note as **Annexure-2,** were unanimously confirmed and approved with the consent of all the members present in meeting.

AGENDA Item No. 15.02

Discussion on election of new members, membership drive and Opening of new State Centres:

Applications from 10 aspirants, 2 for Life Fellowship, 2 for Fellowship, 5 for Membership and 1 for Student Membership have been received by the Membership Committee. The Fees from all the aspirants have already been credited in the Bank Account of the Institution. Membership Committee has found all the aspirants eligible for the class of membership, they have applied for. The Council accepted the recommendation of the Membership Committee and it was decided to enrol them as Life Fellows/Fellows/ members and Student Member. The Council showed its gratitude to Er.Anil Kumar Jindal, Chief Engineer, UPJN, Lucknow and Er. R.K. Agrawal, GM, GPCU, Kanpur,

for their efforts for the enrolment of new members. The Council was of the opinion that the membership drive needs to be more aggressive and intensified and all the members have to try all out effort for the same.

It was also discussed that efforts could be made to develop a student's chapter in Amity University by the SDG with the help of Er. Shiv Mohan Sharma, member of the Council and Founder Member of the Institution. The Faculty of Engineering Colleges may also be tried to be enrolled.

As was discussed in the 14th Council to open new State Centres of the Institution, it was brought to the notice of the Council that the membership number from Uttar Pradesh State has already reached to 18 as per list enclosed. Thus, the Membership from U.P. is adequate to declare Uttar Pradesh chapter of the Institution and fix a date in the 2nd fortnight of November for Launching of this Centre at Lucknow. The Council was of the opinion that Uttar Pradesh State Centre could be initiated. The Council nominated Er. Anil Kumar, Chief Engineer, U.P. Jal Nigam as adhoc President of the U.P.State Centre and he was authorised to form his team by nominating a Secretary and a Treasurer to carry on with enrolling of new members and Launching of the State Centre at Lucknow, at the earliest possible.

AGENDA Item No. 15.03

Discussion on filing ITR of the Institution for the year 2017-18:

It was also bought to the notice of the Council that, that State Centres did not cooperate in providing their information for filing of ITR in time. The information from various State Centres could be collected only at the eleventh hour and when the appointed CA was asked to do the needful for filing of ITR and framing of the Balance Sheet, he refused to cooperate saying that it was very late and he will not be able to go further in this regard. Therefore, another firm had to be engaged for the purpose.

The new firm M/S Prteek Gupta & Co. Charged Rs. 8260.00 (including GST) for Audit and preparing of Balance sheet, while Rs. 11000/- were quoted by the earlier firm for the same services (Approved in the IV AGM). Also, Rs. 9500.00 have been charged by the firm A2Z Ecomomic Advisors for providing Accounting Services against Rs 11000/- quoted by the earlier firm for the same services (Approved in the IV AGM).

Thus, the ITR could be submitted to the Income Tax Department in time. The Council advised to put the changes before the next AGM for approval.

AGENDA Item No. 15.04

Discussion on Providing Seeding money to the 3 State Centres:

Three State Centres namely, Jharkhand, Punjab and Madhya Pradesh are yet to get Seeding Amount of Rs. 25000/-. Although the same has been sent to these states for more than once, but, due to one or the other reason it could not be credited to their accounts. The council discussed the issue and decided that the SDG may send the seeding money to the State Centres if the Centres present fresh demands for the same.It was also bought to the notice of the Council by Er. Vijendra Vikrmaditya that Er. Anil Kumar Sharma, President, Chhattisgarh State Centre of the Institution of Water and Enironment (India) has been elected President of Institution of Engineers, Chhattisgarh State. All the Council members were happy to know it and asked the SDG to send a Congratulatory Note to Er.Sharma expressing the feelings of the fellow members.

AGENDA Item No. 15.05

Discussion on nominations of members in various committees

In the 14th Council Meeting, various Committees were formed with nomination of their Chairman and conveners. The Chairmen and conveners were supposed to nominate other members of the Committees and prepare Terms of Reference of the Committees. It was told to the Council that nominations of other members in the various committees are yet to be done. It was expected from the Chairmen and conveners to finalise the committees by nominating other members after taking their willingness as well as prepare the TORs. The SDG informed that TORs of some committees are already prepared and the same could be mailed to the respective conveners. Therefore, it was decided that the finalisation of the Committees by nominating other members should be done on priority and the same be intimated to the SDG within a week's time . As soon as the SDG receives the finalised committee's information, he can get approval of the same from the Executive Members by rotation, so that the committees may start functioning. So far as the TORs is concerned, it is already prepared and the SDG will mail them to the conveners, the Conveners, in consultation with their Chairmen, may finalise them. In case of fresh TORs the Chairmen and the Conveners are expected to do the same on priority basis, preferably within a fortnight.

AGENDA Item No. 15.06

Election for Delhi/NCR State Centre :

The office bearers of Delhi State Centre are continuing for last more than 4 years, while designated term of office bearers of a State Centre is only 2 years. It was decided by the Council that a letter in this regard be written by the SDG to the Delhi State President to immediately call an AGM of the Centre and fresh elections be held. It has to be a time bound programme as this is already quite delayed . Subsequently other centres wherever the office bearers have completed their term should be approached to elect the new team.

AGENDA Item No. 15.07

Discussion on efforts to be made to bring unity in the Institution.

It was decide that this matter will be discussed later.

AGENDA Item No. 15.08

Discussion on preparation of activities chart for the on-going financial year.

After the formation of new team of the office bearers on 20th May, 2018, the Institution has successfully performed many activities like :

Awareness programme through pamphlet distribution on World Environment day.

Plantation Programme on Independence Day.

Celebration of Engineers Day on the Birth Anniversary of Bharat Ratn Dr. M. Visesvaraya.

The Council appreciated the initial approach of the new team and advised the "Activities Committee" to come out with proposals and to frame a chart of Activities for the remaining period of financial year 2018-19 accordingly.

AGENDA Item No. 15.09

Discussion and approval of the budget for the current financial year.

DG Finance put up the budget for the current year for consideration of the Council. The Council advised the DG (F) to compare the figure with last year budget. The Council also authorised the

Executive Committee to approve the budget and to put the same before the next council meeting for the knowledge of the council.

AGENDA Item No. 15.10

Discussion on buying a computer for the work of the Institution.

The SDG informed that one computer is immediately required for the work of the Institution and data keeping. The Council was of the opinion that as it was already approved in the earlier meeting, further approval is not required. An operator and part time sweeper was also approved in the last financial year for Executive office. The approval for the same is given for the amount as approved till last year.

AGENDA Item No. 15.11

It was brought to the notice of the Council that one of our Life Fellow and Founder Member Er. DVS Chaudhary has expired. All the members were grief-stricken and observed MAUN for two minutes to pray for his soul to rest in peace. Also a SHOK-SANDESH was prepared to send to the aggrieved family of Er. Chaudhary on behalf of the Institution.

AGENDA Item No. 15.12

Date for the 16th Council Meeting was fixed as 12th January 2019 (2nd Saturday)

The Meeting concluded with vote of thanks by the Vice President on Chair to all the members for their contribution and expected that constructive suggestions for further activities to be taken up by the Institution will be sorted out soon.

(Ravi Rastogi)
Secretary & Director General

C.K.Tyagi)
Chairperson/VP-(II)

INSTITUTION OF WATER &ENVIRONMENT (INDIA))

IWE(I) /15th Council/MOM/ 6 /2018-19 Dated 16.10.2018

Above minutes of the 15th Council meeting held on 14.10.2018 in the Executive office of the Institution are forwarded to all the Council members for their valuable suggestions/ comments which should reach to the undersigned latest by 25.10.2018. Failing which, these minutes shall be treated as final for putting before the Council for confirmation in 16th Council meeting.

(Ravi Rastogi)
Secretary & Director General (IWE)